

POSITION DESCRIPTION

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| Position Title | Lecturer (English) | | |
| Organisational Unit | Faculty of Education and Arts | | |
| Functional Unit | National School of Arts and Humanities | | |
| Nominated Supervisor | Discipline Deputy Head of School, Creative Arts | | |
| Career Pathway | Teaching and Research | | |
| Classification | Academic Level B | | |
| CDF Level | CDF1 | Position Number | 10606154 |
| Attendance Type | Full Time | Date reviewed | 19-JUN-2024 |

ABOUT AUSTRALIAN CATHOLIC UNIVERSITY

Mission Statement: *Within the Catholic intellectual tradition and acting in Truth and Love, Australian Catholic University is committed to the pursuit of knowledge, the dignity of the human person and the common good.*

At ACU we pride ourselves on offering a welcoming environment for everyone. At the same time, we are a university committed to standing for something clear. We stand up for people in need and causes that matter. ACU's Mission is central to the University and informs every area – integrating the dignity of the human person, the common good, and ethical and social justice considerations into our core activities of student learning and teaching, research and service.

We are a publicly funded university which has grown rapidly over the past few years. We're young, but we are making our mark: ranking among the top universities worldwide. We have seven campuses around Australia, more than 200 partner universities on six continents, and a campus in Rome, Italy.

We know that our people make us a university like no other. It's your values, action and passion that makes the difference. Whatever role you may play in our organisation: it's what you do that defines who we are.

We value staff, offering excellent leave and employment conditions, and foster work environments where they have the ability to grow and develop. We continue to invest in our facilities and workplaces, and actively involve staff in shaping the future direction of the organisation.

Each portfolio consists of several Faculties, Research Institutes or Directorates. The Vice President drives both the Identity and the Mission of the University. In addition, Campus Deans focus on the University's local presence and development of the University at the local 'campus' level. For further information about the University please refer to the Organisation Chart.

All our staff contribute to the achievement of our goals set out in ACU's [Vision 2033](#) and aim to provide high quality services with a strong focus on service excellence. Several frameworks and standards also express the University's expectations of conduct, capability, participation and contribution of staff.

ABOUT THE FACULTY OF EDUCATION AND ARTS

The Faculty of Education and Arts encompasses two schools - the National School of Education and the National School of Arts and Humanities, and four institutes - the Institute for Positive Psychology and Education; the Institute for Learning Sciences and Teacher Education; the Institute of Child Protection Studies; the Institute for Humanities and Social Sciences, as well as the Australian Centre for the Advancement of Literacy, the Clinic for the Advancement of Literacy, the Ancient Israel Program and the Western Civilisation Program. The faculty is recognised nationally and internationally as a leader in teacher education, and for its rapidly rising profile in the humanities and social sciences, especially in the disciplines of history, politics and sociology.

Operating across our campuses in Ballarat, Brisbane, Canberra, Melbourne, North Sydney, Strathfield, Blacktown and our Rome campus in Italy, the Faculty is home to a lively, multicultural community of more than 12,000 students and offers an engaging program of teaching and research for students and staff. Through its research collaborations, student exchange programs and community engagement initiatives, the faculty also has strong connections with international universities and an array of government, not-for-profit and private organisations.

ABOUT NATIONAL SCHOOL OF ARTS AND HUMANITIES

The National School of Arts and Humanities is a thriving intellectual community of scholars with notable teaching and/or research strengths in key disciplines in the humanities, arts and social sciences. With numerous award-winning teachers, the School offers a diverse range of programs that develop graduates who are knowledgeable and articulate and recognised for their ability to think critically, communicate effectively, and apply ethical principles to decision-making in their life and work. In research, the School has a strong and growing reputation in History, Politics and Sociology. In ERA 2018 these disciplines received a 3-rating (at world standard), while the University received a 4-rating (above world standard) in Philosophy, which is situated in another Faculty. ACU was also ranked equal first in Australia for research engagement and impact in History.

Research and scholarship underpin the curriculum and teaching and shape the School's intellectual environment that values the pursuit of truth, the dignity of the human person, and the common good. ACU's recent ranking in the top 250 universities in the world for Arts and Humanities reflects the University's commitment to research and teaching excellence in core disciplines and reinforces our ambition to continue to build our national and international profile in these areas. Through its academic staff, the National School of Arts and Humanities has significant national and international connections and aims to develop new affiliations that will strengthen our academic reputation into the future.

LEARNING AND TEACHING

The Faculty of Education and Arts offers highly flexible national, online and multimodal programs where students can discuss, debate and analyse in virtual classrooms. Students have opportunities to address real situations through professional and community experiences. It is recognised not only for its supportive and nurturing learning environment, but also for its ability to prepare graduates who think critically, who are guided by social justice principles and are highly valued by the professions. Adding to its traditional strengths in primary and secondary teacher education, the education disciplines reflect key strengths in the areas of early childhood, mathematics and literacy education, assessment, educational leadership, religious education and wellbeing and inclusive education. The Arts disciplines prepare graduates to be critical thinkers and global citizens. The disciplines include Creative Arts, Humanities, International Development and Global Studies and the Social Sciences.

POSITION PURPOSE

The Lecturer will be accountable for high quality and innovative teaching and learning practices through the delivery and development of lectures, tutorials and other classes within the discipline of English at undergraduate, honours, and/or graduate and postgraduate levels. ACU teaches across a broad range of English curriculum content areas including the literature of Australia as well as global literatures, historical and contemporary literary periods, cultural studies, and/or creative writing. The Lecturer will be required to teach across a range of such topics. They will provide excellence and innovation in curriculum, content design, and enhancement of supportive, inclusive and effective learning environments, which includes the practical application of effective support to students.

The Lecturer will contribute to the National School of Arts' research and publication profile. The Lecturer will continue to participate in research or scholarly activities which will lead to publications in refereed journals, books, and other appropriate scholarly publications. As a Level B research academic, they will proficiently produce research either independently or as a part of a research team. They may also supervise postgraduate research students or projects and be involved in research training.

The Lecturer will coordinate and lead activities to provide independent and collaborative contributions towards the University's Strategic Plan. They will demonstrate the core competencies appropriate to their position in accordance with the ACU Capability Development Framework and the impact of their work will be recognised by peers within the local academic unit, discipline and, desirably, outside of the University.

The Lecturer will demonstrate high standards of professional behaviour consistent with the University's Mission and Values, and Code of Conduct for All Staff, demonstrating a commitment to performance excellence and continuous improvement guided by ACU's Service Excellence Framework. They will demonstrate understanding of the University's Catholic Identity and Mission and how it applies to academic work by contributing to the integration of principles of social justice, the pursuit of truth and care for the common good in all areas of academic activity relevant to the Teaching and Research Academic Pathway.

KEY RESPONSIBILITIES

Introduction

A number of frameworks and standards express the University's expectations of the conduct, capability, participation and contribution of staff. These are listed below:

- [ACU's Vision 2033](#)
- [Catholic Identity and Mission](#)
- [ACU Teaching Criteria and Standards Framework](#)
- [Academic Performance Matrices and Evidence Framework](#)
- [ACU Capability Development Framework](#)
- Minimum Standards for Academic Levels (MSALs)
- [Higher Education Standards Framework](#)
- ACU Staff Enterprise Agreement
- [ACU Staff Reconciliation Action Plan](#)

The following two frameworks in particular are important in understanding the expectations of an academic position and the required qualifications and capability of a position holder:

- The [Academic Performance Matrices and Evidence Framework](#) which describes the performance standards in areas of academic activity.
- The [Capability Development Framework](#) which describes the core competencies needed in all ACU staff to achieve the University's strategy and supports its mission.

All academic staff are allocated workload comprising a range of academic duties/activities that fall within the following three broad areas of academic activity in line with the relevant Academic Career Pathway and Academic Level.

- Teaching
- Curriculum Development and Scholarship of Teaching
- Research
- Academic Leadership/Service

| Responsibility | Broad Area of Academic Activity |
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| Develop and deliver high quality, innovative teaching informed by reflective practice across a broad range of English curriculum content areas including the literature of Australia as well as global literatures, historical and contemporary literary periods, cultural studies, and/or creative writing. | Teaching/curriculum development/scholarship of teaching |
| Provide students with clear assessment criteria and timely, effective consequential feedback | Teaching/curriculum development/scholarship of teaching |

| Responsibility | Broad Area of Academic Activity |
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| opportunities as well as participating in the moderation of assessment, normally at a unit level. | |
| Use current disciplinary research, including ACU research, in teaching and curriculum that facilitates student engagement in research, encourages inquiry-based learning and develops student understanding of research culture and skills within the discipline. | Teaching/curriculum development/scholarship of teaching |
| Be able to provide supervision of honours students or higher degree research students as a principal or co-supervisor. | Research |
| Strengthen the School's research profile by conducting and publishing research or scholarship of teaching with leading book publishers and in peer-reviewed journals of high quality. | Research |
| Contribute to the development of the National School's research/scholarship of teaching goals and outputs. | Research |
| Effectively coordinate one or more units and/or courses and/or assist with the provision of academic advice in one course or degree program. | Academic Leadership and Service |
| Effectively coordinate staff working in teaching teams. | Academic Leadership and Service |
| Work with the support and guidance of more senior academic staff and contribute independently and/or collaboratively to the University's Strategic Plan. | Academic Leadership and Service |
| Participation in the School's administration as requested by the National Head of School. | Teaching/curriculum development/scholarship of teaching |

SELECTION CRITERIA

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| Qualifications, skills, knowledge and experience: | <ul style="list-style-type: none"> • Qualification - A PhD or equivalent relevant to the broad discipline of English Literature or a related field, with an outstanding track record of independent research as evidenced by high impact research outputs in industry, government or academic environments. • Experience - Demonstrated experience in conducting original research and/or engaging in scholarly activity. • Skill - Excellent oral and written English language skills and a demonstrated ability to inspire a wide range of audiences, including in a cross-disciplinary areas and to foster respectful and productive working relationships with staff, students and colleagues at all levels. • Knowledge - Ability to make a significant contribution to the learning and teaching agenda of the School. • Experience - Proven track record of teaching at tertiary level as |
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| | <p>demonstrated via two recent Student Evaluation of Learning and Teaching reports.</p> <ul style="list-style-type: none"> • Skill - Evidence of research publications in high quality peer-reviewed journals and other publications including books and chapters in books with prestigious publishing houses. • Experience - Demonstrated experience of academic leadership roles such as Lecturer-in-Charge and capacity to contribute to academic administration at the School, University, and/or professional levels in areas of teaching, research and quality improvement. • Skill - Demonstrated ability to coordinate or lead the activities of other teaching staff to pursue excellent outcomes for the University. |
| Core Competencies: | <ul style="list-style-type: none"> • Demonstrate confidence and courage in achieving ACU's Mission, Vision and Values by connecting the purpose of one's work to ACU's Mission, Vision and Values. • Work collaboratively internally and externally to ACU to capitalise on all available expertise in pursuit of excellence. • Communicate with purpose. Gain the support of others for actions that benefit ACU. Negotiate for mutually beneficial outcomes that are aligned with the Mission, Vision and Values of the University. • Take personal accountability for achieving the highest quality outcomes through understanding the ACU context, self-reflection, and aspiring to and striving for excellence. • Plan work activity, prioritise time and resources using established ACU processes and technology to achieve optimum efficiency and effectiveness. |
| Essential Attributes: | <p>Demonstrated commitment to cultural diversity and ethical practice principles and demonstrated knowledge of equal employment opportunity and workplace health and safety, appropriate to the level of the appointment.</p> |
| Working with children and vulnerable adults check | <p>This role does not require a Working with Children Check.</p> |

REPORTING RELATIONSHIPS

For further information about the structure of the University, refer to the Organisation Chart
<https://www.acu.edu.au/about-acu/leadership-and-governance/leadership/organisational-structure>

